



Charging and Remissions			V2.2
	Date	Name	Notes
Drafted	June 11, 2009	B.Mullany	Converted to standard format
Adopted	June 23, 2009	PFM	
Reviewed	March 6, 2014	PFM	
Reviewed	June 28, 2017	PFM	V2.2 – update re: pupil premium and musical instruments
Reviewed			
This policy will be reviewed every 3 years			

Introduction

The purpose of this policy is to ensure that there is clarity over those items which the school will provide free of charge and for those items where there may be a charge.

Aim

At Lytchett Matravers School we aim to make appropriate charges that enable and encourage the development of a wide range of enriching activities and uses of our facilities.

Principles

- The governing body is committed to the principle of children receiving a free education. We make no charge for National Curriculum and related activities in school time. This includes any materials, equipment and transport to take pupils between the school and the activity.
- We may ask for voluntary contributions for activities wholly or partly in school time which otherwise would be prohibited by cost. Although there is no legal obligation to contribute and no child will be omitted from the trip, lack of contributions may cause the overall activity to be cancelled.
- Where a child is eligible for free school meals (pupil premium), there is an expectation that contributions will be sourced from their pupil premium up to £100 per school year. There will be no additional costs incurred for full-paying pupils to include any shortfall. It is for the school to fund any shortfalls from within its delegated budget or other income.
- Further support may be available towards part or all the cost of an activity where there are financial difficulties or the family is in receipt of relevant family benefits that would qualify their child(ren) for free school meals.
- We may charge where it enables an increase or enriches non-statutory extra-curricular provision at any time.
- We support the development of all community and private groups using school facilities through a structured charging system. We raise income for the school from local groups’ usage of facilities.

Curriculum Enriching Activities

Class-based specialist teaching will be provided free of charge. The cost of music teaching to individuals or small groups of four or less pupils will be met from charges to parents, or subsidised through the school budget for pupils entitled to free school meals. Parents will be expected to hire or buy specialist equipment, such as musical instruments. Most instruments will be available for financial hire through the school.

Residential Activities

If the school organises a residential visit in school time, or mainly in school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education element. However, a charge to cover the costs of board and lodging and a voluntary contribution for transport and activity costs will be sought.

Extra-Curricular Activities (ECA)

School-provided ECA will not normally be charged for, but parents may be required to pay full costs towards ECA where the school incurs additional costs to provide such activities.

Lettings and Services

Please refer to the separate policy on Lettings and 'Conditions of Hire'.

Arrangements for part or full remissions of charges

The governors may provide financial support from the school budget or other income for those families unable to meet the full cost of voluntary contributions or charges.

The governors may provide financial support from the school budget or other income for those families unable to afford the cost of uniform and PE kit required by the school.

Such remissions will be authorised by the headteacher based on his/her assessment of financial need. Remissions of charges are available to all families who are in receipt of relevant family benefits that would qualify their child(ren) for free school meals.